



St. Michael Catholic Church Annual Report

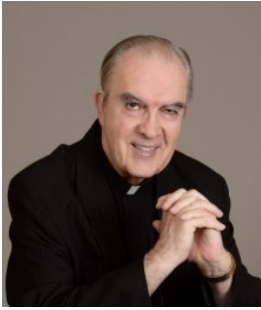


Know Jesus, Love Jesus, Share Jesus

Fiscal Year 2021

July 1, 2020—June 20, 2021

Our Path Forward



A Message from our Pastor

Grace to you and peace from God our Father and the Lord Jesus Christ!

Come this Christmas I will have been your pastor for 33 years! As a parish leader remarked, "It's been a good match!" But, having recently reached my 78th year on this planet, I will be handing off the spiritual leadership –much like handing off the baton in a relay- to another pastor who will be appointed by Archbishop William E. Lori by July 2022.

Meanwhile, there is much work to do. Priorities have to be discerned, goals and objectives have to be made, and bills have to be paid in a ministry of shared responsibility, accountability and transparency with fellow disciples in mission and co-workers in the Lord's harvest supported by a dedicated church staff. Even now the Parish Renewal/Planning team is seeking to build up the body of Christ in the priority areas of welcome and encounter, accompaniment, liturgy and mission support.

One such group of parish leaders is the Finance Council working in tandem with the Business Manager, Pastoral Council, and Parish Corporators in creating and handling the budget for fiscal year 2021-22. Looking at the numbers, they have discerned the need to increase the *Sunday Offertory* by 5.4% in the next year. This goal can be achieved if, in addition to current givers, the remaining two-thirds of our parish households not only intentionally practice faithful and prudent stewardship of their material blessings, but also offer their helping hands for the good of the parish. Strides have been made towards developing and encouraging online giving, which, this year, grew to match the traditional envelope giving! Indeed, I am aware and grateful of the excellent track record held by our people in response to various appeals for financial support over the years!

For any number of reasons in "these times that try men's souls", church attendance is down and the amount of people contributing is down. It is up to our civil and religious leaders to discern accurately and respond compassionately to what's happening to human lives in much need of recovery, revitalization, restoration, and healing in body, mind, and spirit.

From my humble position, all I can do is appeal to your Christian faith, hope, and love; and invite you to sustain St. Michael Catholic Church at Poplar Springs-Mount Airy with your suffering love and sacrificial giving.

In summary, Jesus Christ is the meaning of life for Christians. As disciples together in mission, may we help ourselves and others to know Jesus, love Jesus, and share Jesus.

Come, Holy Spirit, fill the hearts of your faithful and enkindle in us the fire of your love, so that we may have a right judgment in all things and evermore rejoice in his consolations.

Fr. Mike

Faith Formation

For we are his handiwork, created in Christ Jesus for the good works that God has prepared in advance, that we should live them” Ephesians 2:10.

Faith Formation Leaders | RCIA Catechists and Aids | St. Michael Preschool

This Fall, we look forward to reopening in person Faith Formation and sacramental preparation.

Preschool has grown to 46 students in 3 classrooms! Our continued, community diligence to sanitizing and minimizing outside contact is necessary for us to continue holding in person programs, for children, teens, and adults alike! Online options remain available for all parishioners.



Liturgy & Music

Thus faith comes from what is heard, and what is heard comes through the word of Christ.” Romans 10:17

Altar Servers | Eucharistic Ministers/Ushers | Music Ministry | Liturgical Arts | Altar Linens |
Historic Chapel Grounds | Pastoral Visitors

On June 14, 2020, we phased in 3 public masses and, since then, have returned to holding all of our masses in person. We continue to use technology and social media to livestream the 10:30 mass, evening Liturgy of the Hours, and share Fr. Mike’s daily homilies and other announcements. We continue to recommend all individuals wear a mask during mass at their own discretion, while reserving a section at the 12:15 mass for parishioners who are seeking to social distance.



Parish Life / Evangelization

“Go, therefore, and make disciples of all nations, baptizing them in the name of the Father, and of the Son, and of the Holy Spirit, teaching them to observe all that I have commanded you. And behold, I am with you always until the end of the age” Matthew 28:19-20.

ALPHA | ManAlive | Walking with Purpose | Divorce Recovery Ministry | Knights of Columbus Prayer Network | Adult Bible Study | Work Camp | Stations of the Cross

2021 was a year of response to the pandemic and the affects that it has had on the life of our world and faith community. We reopened our doors to public Masses on Sunday, June 14, 2020 as one of the first parishes in the Archdiocese of Baltimore to do so. Since then, we have been steadily reintroducing our normal programs with in person and online options to allow flexibility to our parishioners in these uncertain times. Even with the struggles of the pandemic, our staff and volunteers have dedicated their time and energy to keeping the facilities safe and clean for all. In true Christian fashion, parishioners and visitors were extremely supportive and understanding in following and adhering to our new health and safety guidelines as we reopened our preschool and other youth programs. This was so successful, our preschool even added a third classroom going into the 2022 fiscal year with 46 students enrolled!

While we have resumed most of our in person programs and activities in the past year, we understand the trepidation many still have towards reentering public spaces. Because of this, we continue to livestream our 10:30 Sunday mass on our YouTube and Facebook accounts along with evening Liturgy of the Hours, while other programs such as Alpha are still offering online attendance options. Contact the program coordinator directly for more information or call the office to learn more about our new guidelines and procedures.



We LOVE masks! Who wore it better?



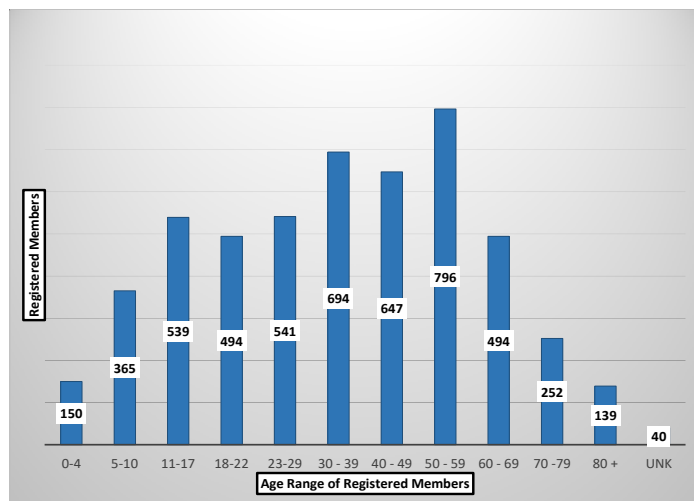
Community Stations of the Cross

Walking with Purpose
Enabling women to know Christ through Scripture

Parish Life / Evangelization

"I came so that they might have life and have it more abundantly" John 10:10

WHO WE ARE: 1,430 Registered Households



WE ARE:

- Young — Average Age = 37
- Learning — 349 / 815 school children enrolled in Faith Formation
- Growing — Registered members increased by 308, bringing our total to 5151!
- Recovering — Attendance at mass is down 15%

The numbers below represent the fruit of our Gift of Hours

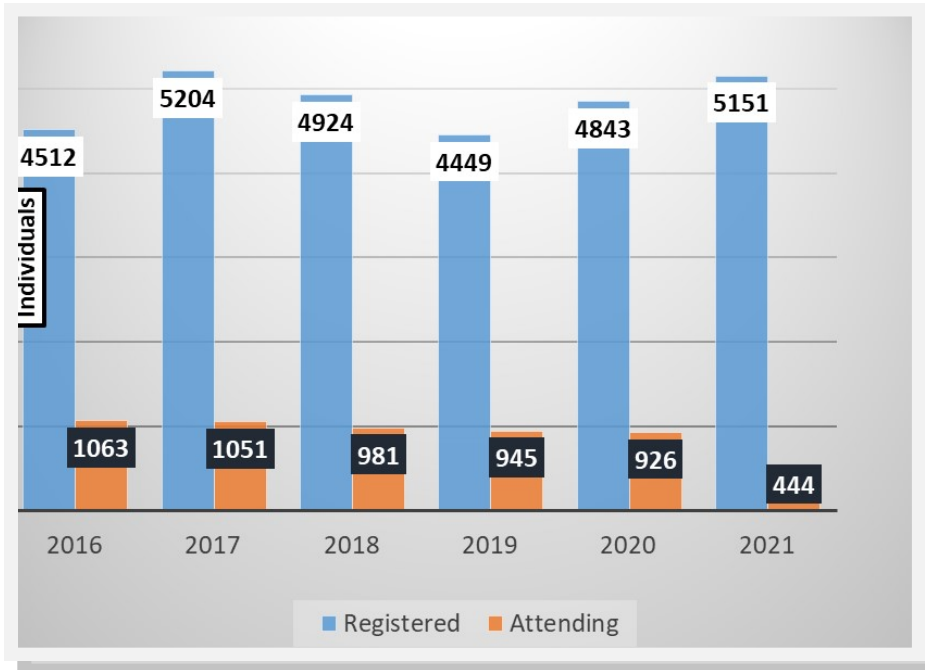
530 | 444 | 349 | 54 | 37 | 56 | 26 | 3 | 4

"Teach us to number our days aright, that we may gain wisdom of heart." Psalm 90:12

530 adults and children attended Christmas Mass | Average weekly Mass attendance is **444** | **349** students enrolled in Faith Formation | **54** First Reconciliations and First Holy Communions | **37** Baptisms | **56** Youth Confirmed | **26** Funeral Masses/Services | **3** marriages were celebrated | **4** adults initiated into the church through RCIA



Average Mass Attendance Trends: Through March 7, 2021



Livestreaming continues our outreach



- As in person Mass attendance recovers, fewer people require Mass to be livestreamed
 - ◇ 84 average concurrent views July – Sept 2020
 - ◇ 57 average views Mar-Jun 2020 (fourth quarter ending June 30)
 - ◇ 980 Facebook followers
 - ◇ 501 YouTube Subscribers
- *Best Christmas Ever*, our livestreamed video and music program, had 888 views. On Easter Sunday, we had 189 views.
- More families requested livestreaming for weddings and funerals so that family from all over the world could participate remotely.

Service Justice:

“For I was hungry and you gave me food, I was thirsty and you gave me drink, a stranger and you welcomed me, naked and you clothed me, ill and you cared for me, In prison and you visited me.”

Matthew 25:35

**Beacon House | Lunches for those in need | Christmas/Easter Food Baskets for those in need
Backpack Ministry | Baby Bottles | AA | Special Collections
Health Care Ministry | Funeral Luncheons**



Giving Garden



Work Camp 2021!



Caring & Sharing Tree 2020

Serving others through our time, talent, and treasure, over \$160K was donated to these causes in fiscal year 2021

Annual Appeal for Catholic Ministries	2017	2018	2019	2020	2021
Goal	\$ 85,400	\$ 92,400	\$ 91,756	\$ 95,423	\$ 90,321
Gifts	\$ 119,931	\$ 123,404	\$ 107,361	\$ 120,076	\$ 106,766
Parish Share Received	\$ 38,616	\$ 36,427	\$ 29,815	\$ 36,182	\$ 30,803
% to Goal	140%	134%	117%	126%	118%
Average Gift	\$ 338	\$ 372	\$ 366	\$ 374	\$ 429
# of Gifts	355	332	293	321	249



Food Pantry helpers!

Jamaica Mission Donations	Achieved
Goal	\$ 25,000.00
Team Travel Expenses	\$ 28,682.00
Total	115%

The 2020 Jamaica Mission Trip was postponed due to the pandemic. All funds and donations were sent to the diocese of Mandeville to benefit:

- Scholarships for diocesan teachers pursuing bachelor's degrees
- Scholarships for primary school students
- Micro-business grants
- Housing project costs

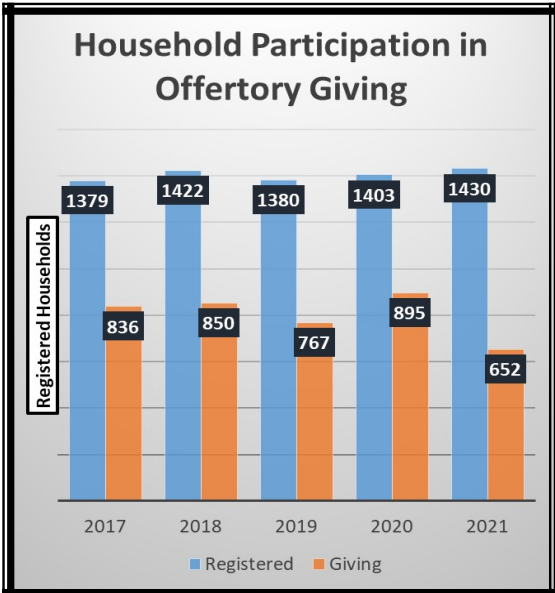


Our Food Pantry donation took up two cars!

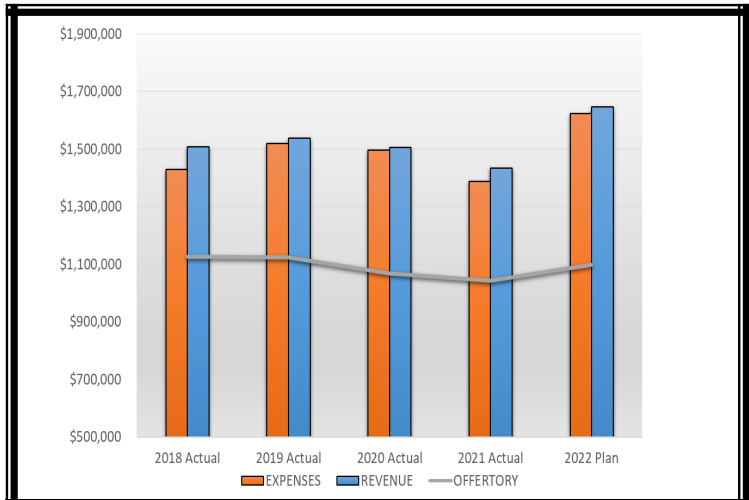
Poor Box and Food Pantry	Donation
Community Support	\$ 2,407
Food Pantry	\$ 19,454
Emergency Assistance	\$ 2,355
Grand Total	\$ 24,216

Stewardship:

“As each one has received a gift, use it to serve one another as good stewards of God’s varied grace.” 1 Peter 4:10c



Only 46% of our registered households are donating to offertory.



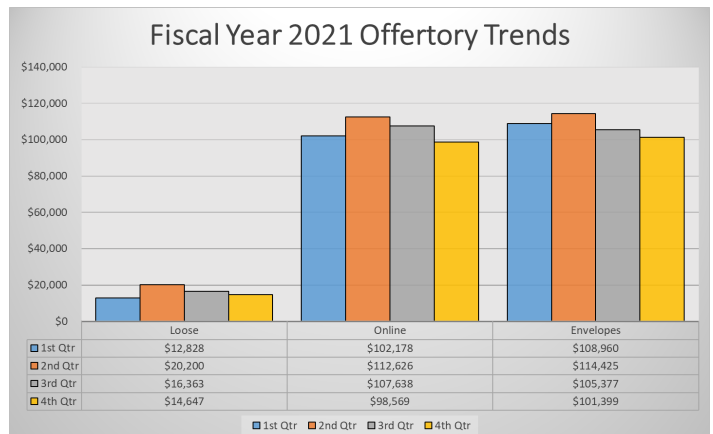
Year over year revenue and expense growth are attributed to our expanded preschool operations. In order to cover our parish operating expenses beyond the preschool, offertory must grow 5.4% next year.

Our parish leadership and finance committees continued to meet over Zoom each month to review the parish financials, offertory trends, and months of operating cash on hand. We controlled expenses when possible as operating revenue continued to decline.

- Households that give declined 27%, but offertory has declined only 2.4% from last year.
- Giving households have increased their offertory! Average weekly gifts are \$29.45, up 37% from last year
- Several households are now utilizing charitable trusts and retirement RMD’s in place of offertory donations. Approximately \$45,600 was received from 14 donors.
- Offertory must grow 5.4% to meet our 2022 operating plan

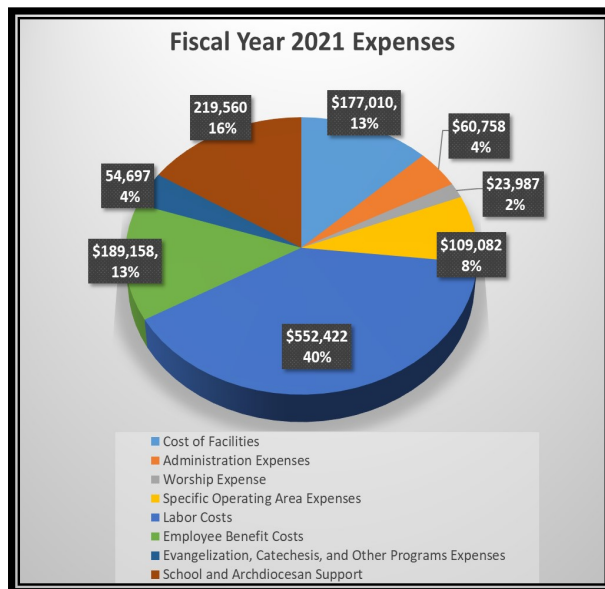
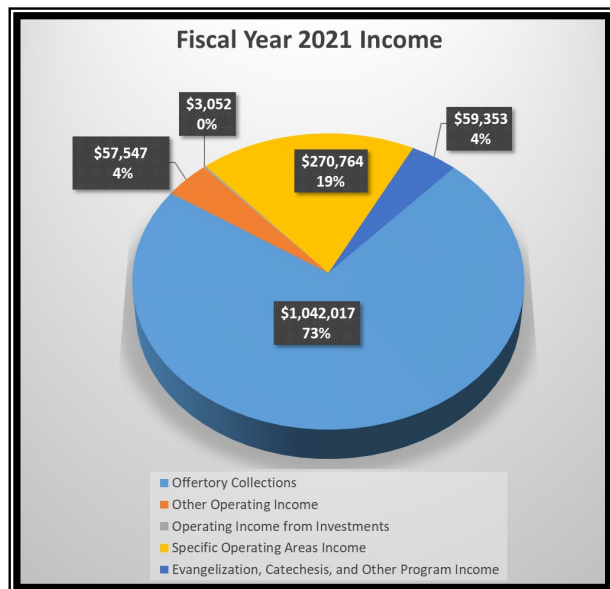
We converted all online giving to Give Central. In the wake of the pandemic, online giving grew to match envelope giving.

Online giving is convenient, safe, and efficient. It provides texting and QR code scanning features for our programs and events.



Fiscal Year 2021:

Sources & Uses of Funds

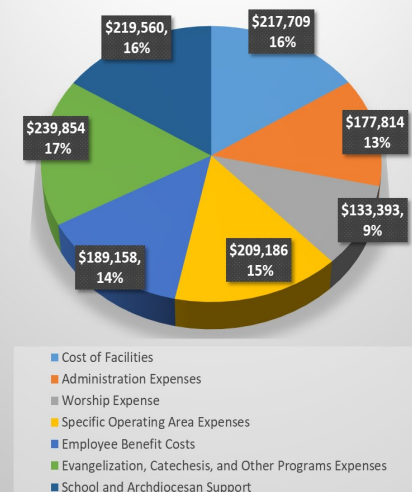


- 73% of our operating income is from the weekly Offertory
- Evangelization, Faith Formation, and Other Program Income, such as preschool operations, are self-funded
- Other Operating Income includes bequests, donations from Trusts, IRA's, and Mass Stipends
- Facilities were used less which created savings in utilities and contracted services
- Salaries and Benefits have grown to 53% of our expenses
- Offertory must grow 5.4% to meet our 2022 operating plan

The salaries for paid staff and clergy are allocated to the respective program area to describe our investment in the Parish Mission

- 29% Administration and Facilities
- 26% Evangelization and Worship
- 16% Archdiocesan Assessments and Tuition
- 15% Preschool, Fundraisers, Cemetery, Rentals and Charitable disbursements
- 14% Employee and Clergy Benefits

Fiscal Year 2021 Expenses by Program



Due to contributions and market results our Endowments now exceed \$1 million

Parish Endowment	June 30, 2021	June 30, 2020	Planned Distribution	Planned Use of Funds
Parish Operations	\$ 83,233	\$ 62,430	\$ 2,843	Technology
Education	\$ 84,149	\$ 67,427	\$ 3,147	Preschool
Music	\$ 17,917	\$ 14,537	\$ 664	Music Equipment
Cemetery	\$ 273,651	\$ 194,276		Reinvest to build funds
Social Justice	\$ 17,285	\$ 14,214	\$ 652	Stephen's Ministry
Youth & Sports	\$ 28,888	\$ 22,823	\$ 1,045	Youth Ministry
Evangelization	\$ 559,055	\$ 96,448	\$ 3,163	Alpha and ManAlive
Total	\$ 1,064,178	\$ 472,154	\$ 11,514	



Capital Expenditures	\$ 309,500
Pavilion assume site plan approved and site prep spending Summer 2021 build fy 2022	\$ 286,000
Front Entrance directional signage	\$ 2,500
Facility Condition Assessment	\$ 6,000
Storage Shed	\$ 15,000
Extraordinary Repairs	\$ 106,100
Painting Offices and RE Wing and MP Room	\$ 11,500
Pew Refinishing	\$ 10,000
Unplanned Repairs	\$ 25,000
Front Entrance Repairs	\$ 4,900
Flow Equalization on Septic System (unknown)	\$ 25,000
Repair Floors in Lower Level Kitchen	\$ 5,000
New Furnace in Rectory*	\$ 7,000.00
Livestream Equipment	\$ 3,500.00
Fix Handicapped parking sidewalks*	\$ 8,200
Sill Engineering Septic Sandmounds*	\$ 6,000
Total Capital Expenses	\$ 415,600.00
Funding Source Needed for future fiscal years	\$ 293,000
Plan Reserve for Rooftop Units and Additional Pump 2022 \$175K	\$ 118,000
Parking Lot pot hole repairs, resurfacing restriping	\$ 175,000
* Expenses paid in July 2021 due to work delays	

Financial Statements

	2019	2020	2021	Change	2022 Plan	Change
Revenue						
Offerory Collections	1,123,640	1,067,865	1,042,017	-2.4%	1,098,400	5.4%
Other Operating Revenue	31,273	67,835	57,547	-15.2%	54,000	-6.2%
Investment Income	7,133	9,831	3,052	-69.0%	2,500	-18.1%
Other Parish Activities, Fundraisers and Preschool	297,121	278,650	270,764	-2.8%	366,632	35.4%
Religious Education, Evangelization and Missions	145,454	80,235	59,353	-26.0%	125,749	111.9%
Total Revenue	1,604,621	1,504,416	1,432,733	-4.8%	1,647,281	15.0%
Expenses						
Cost of Facilities	235,050	185,236	177,010	-4.4%	214,970	21.4%
Administrative Expenses	67,559	61,791	60,758	-1.7%	63,376	4.3%
Worship Expenses	37,118	30,279	23,987	-20.8%	32,835	36.9%
Other Parish Activities, Fundraisers and Preschool	247,622	298,441	237,073	-20.6%	311,939	31.6%
Labor Costs (including Preschool)	484,747	541,492	552,422	2.0%	625,325	13.2%
Employee Benefit Costs	178,243	175,740	189,158	7.6%	216,868	14.6%
Religious Education, Evangelization and Missions	139,280	123,806	54,697	-55.8%	121,566	122.3%
Preschool Benefit Allocation	(83,283)	(129,494)	(127,991)	-1.2%	(198,185)	54.8%
School and Archdiocesan Support	212,293	207,502	219,560	5.8%	233,770	6.5%
Total Expenses	1,518,629	1,494,793	1,386,674	-7%	1,622,464	17%
Operating Revenue over Operating Expenses	85,992	9,623	46,059	378.6%	24,817	-46.1%
Other Revenue						
EOM & Annual Appeal for Catholic Ministries	85,532	35,192	39,231	11.5%	27,743	-29.3%
Non Operating Income from Investments	18,436	(11,683)	161,520	-1482.5%	31,000	-80.8%
Restricted Gifts and Endowment Donations	94,285	165,196	619,611	275.1%	154,500	-75.1%
Total Other Revenue	198,253	188,706	820,362	334.7%	213,243	-74.0%
Other Expenses						
Extraordinary Repairs and Capital Projects	125,555	96,707	33,868	-65.0%	390,900	1054.2%
Total Other Expenses	125,555	96,707	33,868	-65.0%	390,900	1054.2%
Other Revenue over Expenses	72,698	91,999	786,494	754.9%	(177,657)	-122.6%
Net Revenue over Expenses	158,690	101,622	832,553	719.3%	(152,840)	-118%

St Michael Poplar Springs Profit and Loss 3 Year Trend

Offerory Collections must grow 5.4% to sustain parish mission and operations

2022 Operating surplus is related to Preschool Plan

Financial Statements

Balance Sheet

	As of Jun 30, 2021	As of Jun 30, 2020 (PY)
ASSETS		
Cash for Parish Operations and SBA Loan Balance (2020)	210,114	316,446
Restricted Cash for Captial Projects at PNC	51,088	31,290
Restricted Cash for Poor Box and Food Pantry	21,067	32,387
Total on deposit at PNC	282,269	380,124
Savings for Parish Operations unrestricted	301,782	193,474
Captial Projects Restricted Funds	360,585	332,759
Total Cash on Deposit with the Interparish Loan Fund	662,367	526,233
Petty Cash	100	100
Bingo Cash for Winners	700	150
Total Accounts Receivable	1,760	-3,892
Total Current Assets	947,196	902,714
Catholic Community Foundation Endowment Funds	1,068,088	475,521
TOTAL ASSETS	2,015,283	1,378,235
LIABILITIES AND EQUITY		
Accounts Payable	15,518	64,956
PNC Bank Credit Card	2,924	1,150
Total Current Liabilities	18,443	66,105
SBA PPP Loan	0	149,200
Total Liabilities	18,443	215,305
Equity		
Retained Earnings	1,579,458	1,476,478
Unrestricted Net Assets	-415,169	-415,169
Net Income	832,553	101,622
Total Equity	1,996,841	1,162,930
TOTAL LIABILITIES AND EQUITY	2,015,283	1,378,235

- Ended the year with 3.8 months of Cash on Hand in large part due to the SBA Grant awarded on May 6, 2020
- Capital Savings Reserved for:
 - ◊ Embracing our Mission
 - ◊ Site Plan and Pavilion
 - ◊ Extraordinary Repairs including sand mound septic system
- Evangelization Endowment Contributed \$400,000 additional funds to the endowments which now exceed \$1,000,000 for future income

In 2022 we will develop a long term strategy for capital improvements. Projects we are considering:

	2022
Capital Expenditures	\$ 309,500
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The team at St. Michael's thanks you for your continued support and contributions!

*2021 New Hires Hana Santiago (Parish Secretary) and Mike Donovan (Maintenance Worker) not pictured